

## PERSON SPECIFICATION

(Supporting the Policy on Equal Opportunities in Employment)

### JOB DETAILS:

**Job Title:** Veteran's Voice, Family/Carer Voice and Social Care Lead

**Band:** Band 8a

**Department:** Clinical

**Reporting to:** Medical Director

**Base:** Home/HQ

	ESSENTIAL	DESIRABLE
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Qualified Social Worker, registered with Social Work England, Scottish Social Services Council or Northern Ireland Social Care Council</li> <li>• Educated to degree level</li> </ul>	<ul style="list-style-type: none"> <li>• Educated to Masters degree level</li> </ul>
<b>Previous Experience</b>	<ul style="list-style-type: none"> <li>• A minimum of 5 years' experience at a senior management level.</li> <li>• Has served in Her Majesty's Armed Forces (preferred) OR has worked as social worker with serving military personnel/veterans</li> <li>• Experience of leading effective advocacy, care navigation and co-production services</li> <li>• Experience of leading on an organisation's safeguarding function</li> <li>• Experience of improving governance arrangement leading to improved organisational effectiveness</li> </ul>	<ul style="list-style-type: none"> <li>• Has either recovered from a mental health problem as a result of their military service, or can is able to demonstrate extensive experience or working within mental health and a high level of knowledge regarding mental health conditions commonly experienced by Veterans.</li> <li>• Experience of leading peer support services</li> <li>• Experience of leading family support services</li> </ul>
<b>Skills/Knowledge</b> Range and level of skills Depth and extent of knowledge	<ul style="list-style-type: none"> <li>• Excellent knowledge and skills around Safeguarding</li> <li>• Good understanding of advocacy and care navigation</li> <li>• Good understanding of co-production</li> <li>• Excellent working understanding of record keeping</li> <li>• Excellent and demonstrable report writing skills</li> <li>• Excellent IT skills</li> <li>• Excellent telephone communication skills</li> <li>• Ability to gather information accurately and efficiently</li> <li>• Excellent working understanding of boundaries</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Excellent time management skills</li> <li>• Good understanding of equality and diversity</li> <li>• Good understanding of health and safety issues related to community working</li> <li>• Ability to provide and accept constructive feedback</li> <li>• Proven ability to make decisions</li> <li>• Ability to manage work under pressure</li> <li>• Sensitive to colleagues and able to promote a positive motivating environment</li> </ul>	
<b>Personal Attributes</b> The personal qualities required for e.g. exercising initiative, organising, problem solving	<ul style="list-style-type: none"> <li>• You are flexible and are able to travel to various sites nationwide, including the Hubs</li> <li>• Self-motivated</li> <li>• Use of initiative under minimal supervision and ability to work independently</li> <li>• Excellent communication skills at all levels</li> <li>• Ability to think creatively and problem solve</li> <li>• Good team working and communication</li> <li>• Ability to work with a wide range of people</li> <li>• Supportive to colleagues of all disciplines</li> <li>• Flexible approach to work</li> <li>• Conscientious and understanding of accountability</li> <li>• Smart appearance and professional manner</li> <li>• Committed to personal and professional development</li> <li>• Motivated to maintaining high standards in a changing service</li> <li>• Ability to work effectively under pressure and maintain a positive outlook</li> </ul>	
<b>Other Requirements</b>	<ul style="list-style-type: none"> <li>• Full driving licence</li> <li>• DBS/Disclosure Scotland/Access NI</li> </ul>	

**Reviewed May 2020**